

SWE Minutes

January 10, 2009, 7:00 PM

Present: Justine Chia, Vibha Laljani, Sarah Li, Joy Lin

1 Introduce a Girl to Engineering Day (8th Graders)

1.1 Schedule

- 10:30 -11:30 AM: 1 hour Keynote speaker - Vibha email Prof. Julia Kornfield, Prof. Ellen Rothenberg, Prof. Sandra Troian, Prof. Julia Greer. (Also ask about lunch)
- 11:30-12:30 PM: Project activity (Joy and Sarah - come up with 100 sets, and a few spares, also. Come up with venue. Recruit at least 10 people to help out.)
- 12:30 - 1:30 PM: Lunch. Justine and Stephanie figure out location, lunch, tables and chairs, some women professors and students to lunch with kids. Screen t-shirts (Introduce a Girl to Engineering - on back of shirts), get food, get location, tables and chairs, recruit volunteers, email profs - try to get about 10. Prof. Michelle Effros, Prof. Tracy Ho, Prof. Melanie Hunt, Prof. Sossina Haile, Gretchen Aleks, Chiara Daraio, Beverly McKeon, Azita Emami-Neyestanak. These are in addition to the ones listed above. Get done by next week, same time.
- 1:00-2:00 Mach contest: 1-2:30 (need to email prof. Burdick and Joe Shepherd for OK to bring a lot of people).
- Lab tours: Ask students, Graphics professor (Vibha).
- After lab tours: LN2 and ice cream. Sarah ask a mole to help out with this.

1.2 Other notes

- We have about 30 people coming for sure. Allison figure out other schools (i.e where the other 70 kids are coming from). Try Southpointe Middle School, Diamond Bar, CA
- Ji Young: figure out what's going into goodie bag, nametags (probably from Office Max)

2 Other Activities This Term

- January 21, general meeting - women's center? Venue and catering TBD.
- Dinner: February 20, at Skewers

3 Third term activities:

- Ideas: Geek to Chic (will take a lot), The Go Game - Joy get a quote.