

Academics Committee Meeting, 10/16/2003

Attendance: Jeff, Julie, Julie, Allen, Stephanie, Sherry Suyu (new member)

Everhardt Lecture Series (Julie Liu)

Julie Liu-

Flied, atcaltech, directory list, in GSC newsletter (good coverage!)

3 nominations so far, deadline is Monday Oct. 20

assume nominations will come in Monday.

Email will go out Friday that you just have to nominate, application can come later

Jeff-

Will be in Lees-Kubota lecture hall in Guggenheim, as last year. Modern facilities, good for webcasting. Public events will do webcasting for free!

Julie L.-

5 people on ELS committee, this is enough help:

Julie, Allen, Jeff, Megan Beckart, Alissa Miller

Course Reviews / Scantron (Jeff Bergthorson)

Jeff

Data collection for course reviews

Cost ~ \$5000-\$6000

\$750 for software for online

Julie L. –

Talked to Margot Marshak and Steve Koonin about this idea

Steve agreed this would be something registrar could do

We should bring this into the registrar search committee – Joel Bruce (GSC) is on search committee, so we should get him to advocate this.

We have Margot and Steve's support – so this is a good sign

Lab Review (Julie Fry)

Will publish! Ready to go

In newsletter, email to GSC list

Will work on getting more responses

Workshop on Advisor-Student relations (Allen)

Steph, Allen, Jerry (CDC) Helen (Ombuds) met to discuss

Helen has great ideas – practical experience doing this

Jerry – HR oriented

Idea: panel discussion with PIs and postdocs, etc., Helen will moderate and do a lot of the work

Goal: Late January, evening program

Need to choose faculty & postdocs

Probably option chairs best; they have to deal with “problem” faculty

Jeff : ask Caltech Postdoc Association for postdocs who have had experiences

~ 3 faculty, ~ 3 postdocs

New Faculty Orientation (?)

We'd like to get involved in communicating expectations to new faculty

Convince administration to instate orientation; now it doesn't exist

Marissa was in touch with Steve Koonin, not clear whether we've communicated our ideas well.

Once a quarter, GSC lunch with Steve Koonin (Provost) – this needs to be brought up there.

Idea that was brought up was a “how to be a better mentor” workshop for faculty

Computing Privacy (Lauren Webb)

No new news

GSC Teaching Awards (needs an advocate)

General ideas:

Possible interested people: Georgios Matheu Sherry

Idea – get it endowed?

Currently – no money

Do more advertising

Do as a committee?

Talk to Steve Koonin about where to go -

**Jeff B. will organize our efforts, we'll try to do this as a committee

TA award, mentoring award, teaching award in past

Idea: cut out teaching award since there is already the Feynman prize

But, this one is selected through students

ELS named after former president Everhard

Take to provost / dean's office

One teaching, one mentoring, 2 TA awards