

Recycling Guidelines

Material	Do Include	Don't Include
White Paper	Bond white, computer paper, letterhead, stationary, calculator tape, photocopies, typing and white scratch paper (staples are OK)	Envelopes, fax, carbonless (NCR) paper, post-it notes, catalogs
Colored Paper	Colored bond paper and color photocopy only	Envelopes, magazines, post-it notes
Mixed Paper	Envelopes, file folders, fax paper, VCR paper, post-it notes, posterboard, cereal boxes	White paper, colored paper, magazines, telephone books, newspaper, cardboard
Newspaper	Newspaper only (no bags!)	Plastic bags, plastic ties, wire, string, telephone books
Aluminum C.R.V. only	Most soda cans	Tin cans (has own bin), aluminum foil, scrap metal
Tin	Most food cans	Aluminum foil, metal, motor oil cans
Glass	Most food and beverage containers	Window glass, Pyrex, lab glass, lead glass, mirror glass
Co-mingled Plastic	Plastics 1 and 2 (PETE and HDPE). Includes clean milk bottles, detergent containers, water bottles, food containers	Motor oil containers
Plastic	CRV soda bottles	Other plastic
Cardboard	Corrugated cardboard (please flatten)	Particle board, poster board, cereal boxes
Magazines/ Catalogs	Magazines, catalogs, glossy or coated paper, ground wood content paper	Telephone books
Lab glass	Lab bottles and pyrex glass only	Regular glass, CRV glass
Telephone books	Telephone book only	Magazines or catalogs (they have their own bin)
Batteries	Go to the Recycling Center	