For ALL emergencies while on campus, call Caltech Security at 5000 from a campus phone or (626) 395-5000. Do not call 911 from a cell phone.

To call the campus from JPL phones: dial 161 + 4-digit extension.
From cell phones: (626) 395-XXXX
To call the Lab from a campus phone: dial 777 + 5-digit extension.

JPL may use account numbers for services at campus.

1. Custodial and Electrical - Request service from Facilities Services:
Send e-mail to ppservice@caltech.edu and provide:
• event name
• date and time
• location
• JPL account number
• attach diagrams if needed

Custodial Services:
• rental of tables, chairs, trash cans, recycle bins
• janitorial service – cleanup before/after/during events

Electrical Services:
• additional power at events including extension cords, power strips, lighting

2. Internet and Wireless Access
• Wi-fi: “Visitor” access – connect with no password
• High speed conference access: contact IMSS help@caltech.edu
  Ext. 3500 (JPL dial 161-3500)
• Caltech network internet jacks (high speed) are in all rooms and lobbies

3. Audio/Visual Service
• assistance with projection, sound, video recording
  Contact Academic Media Technologies at amt@caltech.edu
  Ext. 4657 (JPL dial 161-4657)

4. Caltech Catering
Email: dining@caltech.edu
http://dining.caltech.edu
Jasmine Delgado
jasmined@caltech.edu
Jaime Reyes
reyes@caltech.edu

5. Parking
• Email: parking@caltech.edu
• Ext. 8877 (JPL dial 161-8877)

6. Security Information
Email: security@caltech.edu
Requests to have buildings opened must go through the building manager or division office responsible for the building you are using.
Ext. 4701 (JPL dial 161-4701)

7. Outdoor Assembly Permits (50 or more persons)
Permits: https://dandc.caltech.edu/Event

8. Campus map
http://www.caltech.edu/map
http://security.caltech.edu/documents/4-caltech-map-2009-07-01color.pdf